

RESOLUTION 2427

WHEREAS, the City of Pierre Golf Board has reviewed City Resolution No. 1854 passed in September of 1993 outlining the Golf Board roles and responsibilities and,

WHEREAS, the City of Pierre reorganized the structure of government in 2005, creating a Division Director of Parks and Recreation position and,

WHEREAS, the Director of Parks and Recreation and the Golf Board wish to amend the bylaws of the Golf Board so the duties of the Golf Board are not in conflict with duties of the Director of Parks and Recreation,

NOW, THEREFORE, BE IT RESOLVED that the City of Pierre Golf Board shall operate under the following set of bylaws:

Article I. Name

The name of this board is the City of Pierre Golf Board.

Article II. Purpose, Authority, Duties.

A. The purpose and authority of the Golf Board is to act as an advisory group to the Mayor and City Commission regarding matters related to operating Hillsview municipal golf course in the City of Pierre.

B. The Golf Board shall have such powers and duties as may be referred to it by Ordinance, Resolution or by the Mayor.

C. Specific duties of the Golf Board include:

1. Provide input to the annual capital outlay plan for Hillsview golf course to ensure adequate golf facilities exist and are maintained for the citizens of Pierre.
2. Provide input regarding the management of Hillsview clubhouse and pro-shop.
3. Provide input regarding the management of Hillsview golf course.
4. Annually review Hillsview golf course rules and regulations recommending changes as needed.
5. Receive reports of infractions of golf course rules and regulations and recommend disciplinary actions.
6. Annually review and recommend fees for use of Hillsview golf course.
7. Annually review the youth golf program of instruction recommending changes as needed.
8. Provide input on the use of golf memorials and/or gifts directed to Hillsview golf course.
9. Present recommendations as needed to the Mayor and City Commission.

Article III. Membership, Term, Vacancy and Termination.

- A. The Golf Board shall consist of seven (7) members. The Mayor of the City of Pierre shall appoint five (5) members to the Board from the season ticket holders. One (1) member of the Board shall be a representative of the Oahe Men's Golf Association (OMGA) and one (1) member of the Board shall be a representative of the Hillsview Ladies Golf Association (HLGA).
- B. The initial terms shall be from one (1) to three (3) years, inclusive, with all subsequent appointments being for three (3) years. A Golf Board member shall be eligible to serve two (2) three (3) year terms.
- C. Appointments to fill vacancies shall be as in the case of other appointments for the unexpired term of the member whose term became vacant.
- D. Upon the failure of any member to attend three consecutive meetings, the Golf Board may recommend termination of that appointment to the governing body, and the governing body may remove the incumbent from the Golf Board and declare the position vacant, to be filled in the manner of a regular appointment.

Article IV. Officers and Staffing

- A. Officers. The officers consist of a chair, vice-chair and secretary who shall be elected by the Golf Board membership at the December Golf Board meeting. The chair, vice-chair and secretary shall be elected from the Mayoral appointees. The officers shall serve at the pleasure of the membership until the next December Golf Board meeting, their resignation or removal.
- B. Chair. The chair shall have general supervisory and directional powers over the Golf Board. The chair shall preside at all Golf Board meetings and, in consultation with support staff, set the agendas and notify the Golf Board of all meeting times and place. The chair shall also be an ex-officio member of all subcommittees and shall be the sole spokesperson for the Golf Board unless this responsibility is delegated to support staff.
- C. Vice Chair. The vice chair shall execute all powers of the chair in the absence of the chair.
- D. Secretary. The secretary shall keep minutes of said meetings submitting them to the Director of Parks and Recreation for publication on the City of Pierre and Hillsview golf course web site. Minutes should be submitted to the Director of Parks and Recreation within five (5) days of the meeting.
- E. Staff. The City of Pierre will provide staff support to the Golf Board to the extent that the budget permits.

Article V. Organizational Procedures, Meetings.

A. The Golf Board, as soon as practical after the initial appointments, shall organize by election of a Chair, vice –Chair, secretary and such other officers as it deems appropriate. It shall adopt rules and regulations governing its proceedings.

B. Meetings shall be held on the first Monday of the month at a location to be announced. All meetings shall be open to the public. The agenda and minutes of the Golf Board shall be posted on the City of Pierre and Hillsview golf course web page.

C. Four (4) members of the Golf Board shall constitute a quorum. A quorum is needed to conduct official business of the board.

D. These bylaws may be repealed or amended, or new bylaws may be adopted by a majority vote of the City of Pierre on its own initiative, or upon a recommendation from the Golf Board.

E. The parliamentary authority for the Golf Board is *Robert's Rules of Order Revised*, except where superseded by these bylaws or local, state, or federal law.

The above said Bylaws were presented and adopted by the City Commission of Pierre on February 16, 2010.

Mayor of Pierre: Laurie R. Gill

Attest: Twila Hight, Business Manager