

**Minutes of the Golf Advisory Board  
December 7, 2009  
Golf Department Maintenance Shop**

Chairman Knox called the meeting was called to order at 5:35 pm. Board members present were J. Knox, B. Olander, B. Conzemius, R. Schoessler. Absent were C. Smith and K. Tobin. Also attending were Commissioner J. Goodman, Superintendent D. Heymans, Manager T. Surdez and Director T. Farnsworth.

Staff reports were given by Superintendent Heymans, Manager Surdez and Director Farnsworth. Web page updates are ongoing, 2010 memberships are being marketed at City hall and include an electronic funds transfer (EFT) program to allow member payments to be spread over 6 months or until June of 2010. Due to the remodel work at the clubhouse the phone lines are down to the clubhouse and the maintenance shop. Qwest has been notified of the needed repairs.

**Old Business**

Farnsworth and Knox updated the board on progress of the clubhouse remodel project. The majority of the demolition phase is complete and the footings and foundation work have started. There will be an extension to the December 15 completion date for this work as water was encountered in excavation on the south side of the building and cold weather of the past week is preventing some concrete pours. Weekly meetings are held with the contractors, city staff and architect to review progress and remodeling issues. Board members were invited to attend these weekly briefings held in the temporary office facility east of the clubhouse.

Staff reviewed the advertising concept for new scorecards and tee boxes on the course discussed at a previous meeting. There is an opportunity to realize revenue from this concept. Current methods used to print scorecards return no revenue to Hillsvie and there is a need to complete advertising on tee boxes on the course. Motion by Conzemius, second by Olander to have staff pursue an advertising proposal for tee boxes and scorecards for Hillsvie offered by the Benchcraft Company. Motion carried. Staff will update the board at future meetings on the project. Surdez will contact Benchcraft for contract information and meet with Farnsworth.

The HLGA will announce the winner of the raffle contest for the \$500 cash at the December 8 Commission meeting. The net profit will be given to the clubhouse remodel fund and is estimated to be \$1,900.

Farnsworth reported that only 1 lift of asphalt was placed on the parking lot and the project will be completed in 2010. Traffic flow and striping for parking is also to be coordinated by the engineering department with the golf department and View 34.

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Farnsworth gave the year end report on revenues and pledges to the clubhouse fund. Total revenues for 2009 were up \$60,000 compared to 2008 revenues. Total private pledges to the clubhouse fund are \$103,057 with \$31,175.34 received. The board suggested Farnsworth send a letter to those pledging funds to see if they would like to make a contribution before year end since it is tax deductible. A letter advising contributors of an EFT method of payment for the pledged revenue will also be sent out.

### **New Business**

No report from HLGA. OMGA will meet in spring and continue efforts on planning a golf event with proceeds to support the clubhouse remodel project.

The election of officers was conducted. Motion by Schoessler, second by Olander to nominate B. Conzemius as president of the golf advisory board. No other nominations were made. A unanimous ballot was cast for B. Conzemius to serve as president of the board.

Motion by Schoessler, second by Conzemius to nominate B. Olander as vice-president of the golf advisory board. No other nominations were made. A unanimous ballot was cast for B. Olander to serve as vice-president of the board.

Discussion on a recording secretary for the board was tabled until the January meeting.

Knox was thanked for his efforts as chairman of the board and will remain on the board representing OMGA until such time a new OMGA president is elected.

Next golf advisory board meeting will be held Monday, January 4. A review of the advisory board bylaws and update on clubhouse project will be the main order of business.

Meeting adjourned at 6:45 pm.

Respectfully submitted,

Tom Farnsworth, Director  
Parks and Recreation